



## LATE REPORTS, URGENT BUSINESS and SUPPLEMENTARY INFORMATION

Cabinet

Tuesday, 18 March 2008

*The following reports were received too late to be included on the main agenda for this meeting and were marked 'to follow'. They are now enclosed, as follows:*

Agenda Item Number	Page	Title	Reason for Late Report	Officer Responsible For Late Report
3	1 - 6	LANCASTER DISTRICT LOCAL STRATEGIC PARTNERSHIP APPOINTMENTS	Item of urgent business authorised by the Leader	Head of Democratic Services
	7 - 11	NEIGHBOURHOOD MANAGEMENT	Item of urgent business authorised by the Leader	Corporate Director (Community Services)

Agenda Item Number	Page	Title	Reason for Late Report	Officer Responsible For Late Report
6	12 - 13	SPORT & PHYSICAL ACTIVITY STRATEGY	Information received after publication of the Agenda.	Head of Cultural Services

<b>CABINET</b>
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## Urgent Item of Business - Lancaster District Local Strategic Partnership Appointments

**18<sup>th</sup> March, 2008**

### Report of the Council Business Committee

<b>PURPOSE OF REPORT</b>			
To consider a referral from the Council Business Committee regarding Cabinet appointments to the Local Strategic Partnership.			
<b>Key Decision</b>		<b>Non-Key Decision</b>	<b>X</b>
		<b>Referral from Committee</b>	
<b>Date Included in Forward Plan</b>		N/a.	
<b>This report is public.</b>			

#### RECOMMENDATIONS

- (1) That Cabinet appoint the member(s) and substitute member(s) on the Lancaster District Local Strategic Partnership Board and Management Group from among their number.
- (2) That it be noted that Cabinet will be required to make future appointments to the Lancaster District Local Strategic Partnership Thematic Groups as and when requested.

#### 1.0 Introduction

- 1.1 At its meeting, held on 6<sup>th</sup> March, 2008 the Council Business Committee considered a report regarding the Lancaster District Local Strategic Partnership Appointments and its Constitution.
- 1.2 Members were advised that the Lancaster District Local Strategic Partnership had recently been reviewed to ensure that it was better placed to effectively deliver the Sustainable Community Strategy. As part of this process a new constitution had been adopted, which will take effect from the agreed appointed day 1<sup>st</sup> June 2008.
- 1.3 The new Constitution allows for each member of the LSP to appoint one voting representative and a single, named substitute to attend and vote in their place if they are unable to attend, to each of the Partnership Board and Management Group.

- 1.4 In order to enable the Board and Management Group to operate on a shadow basis to manage the transition, organisations that make up the board and management group have been requested to appoint representatives to each in advance of the new arrangements. Therefore, to enable Cabinet to appoint at its meeting on 18<sup>th</sup> March 2008, Council Business Committee was requested to consider this in accordance with the process for urgent business, where it was deemed impractical to convene a meeting of full Council.

Following consideration of the report, amongst other things, it was resolved: -

- That it be agreed that Cabinet appoint the member and substitute member on the Lancaster District Local Strategic Partnership Board and Management Group from among their number.
- That it be agreed that Cabinet should make future appointments to the Lancaster District Local Strategic Partnership Thematic Groups as and when requested.

Cabinet is requested to consider the above issues referred from the Business Committee.

- 1.5 Councillor Roger Mace is currently the Council's representative on the LSP Executive Committee. A second place previously allocated to Councillor Histed as Cabinet Member has been held vacant since December 2007 in anticipation of this change to the make-up of the Partnership Board.

- 1.6 A copy of the Terms of Reference are attached as an Appendix to this report.

## **2.0 Details of Consultation**

- 2.1 Not applicable.

## **3.0 Options and Options Analysis (including risk assessment)**

- 3.1 It is for Cabinet to decide on the appointment of Cabinet Members to each of the above.

## **4.0 Conclusion**

- 4.1 Cabinet is requested to make the necessary appointments to each of the above without delay.

### **RELATIONSHIP TO POLICY FRAMEWORK**

Representation on Partnerships is part of the City Council's community leadership role.

### **CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

There are no direct implications as a result of this report.

**FINANCIAL IMPLICATIONS**

Members of Outside Bodies are entitled to travel expenses. Any extra costs resulting from these additional appointments are not likely to be significant and may be offset by the discontinuation of other appointments. Any extra costs can therefore be funded from within existing democratic representation budgets.

**SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no further comments.

**LEGAL IMPLICATIONS**

There are no legal implications.

**MONITORING OFFICER'S COMMENTS**

The Deputy Monitoring Officer has been consulted and has no further comments.

**BACKGROUND PAPERS**

Letter from Lancaster District Local Strategic Partnership.

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## **Article 4 - Terms of Reference**

### **4.1 LDLSP Board**

#### **Membership**

The membership of the LDLSP Board shall comprise one representative of the following entities

- Lancaster City Council
- Lancashire County Council
- North Lancashire Primary Care Trust
- Lancashire Constabulary
- Lancaster District CVS, who shall act as a gateway to the continued involvement of the Voluntary, Community and Faith Sectors.
- Economic Stakeholder, the Board will appoint through open advertisement an Economic Stakeholder representative and selection process to be agreed by the LDLSP Board.

#### **Chair**

Each member entity of the LDLSP Board shall hold the Chair for one year in rotation in the order as set out above.

#### **Administration**

The LDLSP Board shall be administered and supported by the LDLSP Manager and clerked by the Accountable Body.

#### **Frequency of Meetings**

The LDLSP Board shall meet at least annually.

#### **Responsibilities**

- 1) To ensure the operation, existence and guardianship of the Lancaster District Local Strategic Partnership.
- 2) Approval and amendment of the Constitution, Sustainable Community Strategy, Communication and Community Engagement Framework and Performance Management Framework.
- 3) To hear all appeals against the removal of membership of the LDLSP
- 4) Dissolution of the LDLSP

## 4.2 LDLSP Management Group

### Membership

The membership of the LDLSP Management Group shall comprise of one representative of the entities that make up the LSP Board and the Chair of each LDLSP Thematic Group. Members of the LDLSP Management Group will represent the group that appointed them and act as a communication channel to that group.

### Chair

The LDLSP Management Group shall appoint a Chair from among their number at the first meeting following adoption of the Sustainable Community Strategy. The Chair shall hold office for the lifetime of the Sustainable Community Strategy. The Chair shall have specific responsibility for outputs, performance and delivery of the Sustainable Community Strategy.

### Vice-Chair

The LDLSP Management Group shall appoint a Vice-Chair from among their number at the first meeting following adoption of the Sustainable Community Strategy. The Vice-Chair shall hold office for the lifetime of the Sustainable Community Strategy. The Vice-Chair shall have specific responsibility for strategy, policy and development.

### Administration

The LDLSP Board shall be administered and supported by the LDLSP Manager and clerked by the Accountable Body.

### Frequency of Meetings

The LDLSP Management Group shall meet at least quarterly.

### Responsibilities

- 1) To allocate resources to LDLSP bodies as appropriate to support the delivery of the Sustainable Community Strategy.
- 2) To performance manage the delivery of the Sustainable Community Strategy through operating the LDLSP Performance Management Framework.
- 3) To receive regular written 'exception' based performance monitoring reports from the Chairs of LDLSP Thematic Groups.
- 4) To co-ordinate, arrange and manage the LDLSP Sustainable Community Strategy refresh process and to agree a draft Sustainable Community Strategy for recommendation to the LDLSP Board for adoption.
- 5) To review, create and dissolve LDLSP Thematic Groups as required in order to ensure the efficient and effective delivery of the Sustainable Community Strategy.
- 6) To ensure effective community engagement by the LDLSP Thematic Groups through performance managing the LDLSP Community Engagement Framework.

- 7) To ensure effective engagement in and influence of the Local Area Agreement and encourage effective engagement and reporting to and from the relevant thematic groups of the Lancashire Partnership.
- 8) To hear all appeals against the refusal of membership of the LDLSP and LDLSP Thematic Groups.
- 9) To represent or arrange the representation of the LDLSP on external bodies and appoint representatives as appropriate.
- 10) To do all things required by law of a Local Strategic Partnership and to facilitate the efficient and effective delivery of the Sustainable Community Strategy, unless reserved to another LDLSP body in this constitution.

<b>CABINET</b>
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**ITEM OF URGENT BUSINESS - AREA BASED GRANT  
ALLOCATIONS 2008/09  
18<sup>th</sup> MARCH 2008**

**Report of Corporate Director (Community Services)**

<b>PURPOSE OF REPORT</b>			
To seek approval for the allocation of the City Council's Area Based Grant (ABG) for 2008/09, in particular to provide continuing support for Neighbourhood Management commitments in Poulton and the West End of Morecambe into the new financial year.			
<b>Key Decision</b>	<b>X</b>	<b>Non-Key Decision</b>	<b>Referral from Cabinet Member</b>
<b>Date Included in Forward Plan</b>	<b>March 2008</b>		
<b>This report is public</b>			

**RECOMMENDATIONS OF CORPORATE DIRECTOR (COMMUNITY SERVICES)**

- (1) That in 2008/09, Area Based Grant be used for Neighbourhood Management in Poulton and the West End of Morecambe to fund existing commitments.
- (2) That work on options to develop Neighbourhood Management arrangements for the District be considered and brought back to Cabinet
- (3) That allocation of the remaining Grant of £26,000 in 2008/09 for 'Community Cohesion' be subject to a further report to Cabinet.
- (4) That the General Fund Revenue Budget be updated accordingly.

**1.0 Introduction**

- 1.1 In previous meetings of Cabinet, namely 18 October 2005 and 21 February 2006, the background to Local Area Agreements (LAAs) has been considered. This included the transition from direct funding for Neighbourhood Management from Government Office North West, to funding via the LAA. LAAs were a way of pooling various funding streams coming into a district, with targets for reduced levels of deprivation.
- 1.2 More recently, the report to Budget Council on 27 February 2008, "2008/09 Budget and Policy Framework", identified the assumptions made regarding the new Local Area Agreement, and in particular the associated Area Based Grant (ABG) allocations and the future of Neighbourhood Management.



- 1.3 Members may recall that from 2008/09 onwards, a number of previously specific ring-fenced grants have been incorporated into the new Area Based Grant. This new grant is not ring-fenced nor paid solely to the County Council. Consequently, a formal decision is now required regarding the allocation of ABG paid directly to the City Council. Details of the 2008/09 ABG allocation, and how it compares with the previous specific ring-fenced grant allocations, are attached at **Appendix A**, together with information on provisional ABG allocations for future years.
- 1.4 In effect, the majority of the £703,000 allocation to Lancaster City Council in 2008/09 effectively replaces the previous LAA Safer, Stronger Communities Funding, which was ring-fenced to Neighbourhood Management. In addition, however, a new element for 'cohesion' has been introduced, and this continues in future years.
- 1.5 It should be noted that when the LAA was set up, funding for Neighbourhood Management was ring-fenced for the 3-year duration of the LAA. On that basis, there have been certain commitments made by and for Neighbourhood Management which have to be honoured. Specifically, these include salaries of personnel (who are on fixed term contracts at least until the end of 2008/09 financial year), office running costs, and agreed projects funded by Neighbourhood Management.
- 1.6 As this ABG is no longer ring-fenced, Cabinet does have a choice about how it would wish to apply this grant. However, any decision not to apply the grant to Neighbourhood Management would have financial implications in terms of the existing commitments within the LAA mentioned in the last point.
- 1.7 It should also be noted that the allocations of ABG paid direct to the City Council will reduce over the next two years and effectively disappear in 2010/11. It is proposed, therefore, that a further report be brought back to Cabinet regarding the sustainability of Neighbourhood Management and also in respect of the unallocated ABG monies not required to meet existing commitments. The allocation of ABG is crucial to determining whether it will be possible to use any of this to match fund activities included in the Cabinet report on the Sport and Physical Activity Strategy.

## **2.0 Details of Consultation**

- 2.1 No formal consultation has been carried out on the application of this grant.

## **3.0 Options and Options Analysis (including risk assessment)**

- 3.1 **Option 1:** Use the ABG allocation to continue to fund Neighbourhood Management commitments in Poulton and the West End, and put into place arrangements for allocating the remaining £26,000. The report back on the future of Neighbourhood Management would provide an opportunity to review the effective use of ABG not allocated to meet existing commitments.
- 3.2 **Option 2:** Allocate the ABG for other purposes, and develop an exit strategy for the existing Neighbourhood Management Project. Realistically, existing commitments could equate to the amount of ABG, but a full analysis would be needed to determine this.
- 3.3 The key risks and opportunities of not using the ABG for continuation of Neighbourhood Management are :

- Limited savings potential in 2008/09, as funds are already committed. This would mean that there may be little left for allocating to alternative initiatives for that year, although it would give greater choice and flexibility for 2009/10 onwards.
- Other works in Poulton and West End would be unfinished, and this could have an adverse impact on the perceived success of the projects to date. There may be reputational risks for the Council in this regard, although this will depend also on the perceived value of the works not completed.
- Work to roll out Neighbourhood Management to other parts of the district would not be finished and lessons learned/best practices may not be maximised.
- There could be an adverse effect on local communities in Poulton and West End which are now showing signs of cohesion (especially in Poulton). Funding (either in 2008/09 or future years) would be freed up, however, giving the opportunity to provide or safeguard other services, in either the same or alternative communities.

#### **4.0 Officer Preferred Option (and comments)**

- 4.1 **Option 1** is the preferred option. This ensures that existing commitments are met with further options for sustaining Neighbourhood Management and for determining the future use of ABG being brought back to Cabinet.

#### **5.0 Conclusion**

- 5.1 The two Neighbourhood Management projects in Poulton and West End have been successful in reducing levels of deprivation. The ABG allocation is the only available source of funding for these projects to continue in 2008/09. If the ABG is not allocated to the Neighbourhood Management projects existing commitments must still be met.

#### **RELATIONSHIP TO POLICY FRAMEWORK**

The Corporate Plan 2008/09 includes as a medium objective (7.1) to “*Develop Neighbourhood Management arrangements for the District*”. Agreeing the preferred option will enable this work to be taken forward.

**CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

One of the main objectives of the Neighbourhood Management Project is to support communities in becoming more sustainable in the longer term.

**FINANCIAL IMPLICATIONS**

The Lancaster City Council allocation of ABG amounts to £703,000. Of this, the General Fund Revenue Budget currently assumes that expenditure to the value of £264,000 for Poulton Neighbourhood Management and £413,000 for the Neighbourhood West End element will be wholly offset by grant income.

The cohesion funding of £26,000 is a new community element, which is not specifically built into the Revenue Budget, and no spending plans are in place for it. One of the areas for improvement identified in our CPA is equality and diversity and options to take this forward could be funded from this budget.

In essence, therefore, **Option 1** (the preferred option) is in line with the Revenue Budget assumptions.

**Option 2** may require some reallocation of funding within the budget, depending on the value of Neighbourhood Management commitments, but these could be contained within the overall total.

If any amounts of ABG remained unallocated, initially these would go towards supporting the revenue budget generally. (If there was an overall underspending at the end of the year, this would fall into revenue balances.)

**SECTION 151 OFFICER'S COMMENTS**

The s151 Officer has been consulted and has no further comments to add.

**LEGAL IMPLICATIONS**

Legal Services have been consulted and have no comments to make.

**MONITORING OFFICER'S COMMENTS**

The Deputy Monitoring Officer has been consulted and has no comments to add.

**BACKGROUND PAPERS**

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## Comparison of Local Area Agreement 'v' Area Based Grant Funding Allocations

APPENDIX 'A'

		LAA Allocation	ABG Allocation			Notes
		2007/08	2008/09	2009/10	2010/11	
		£	£	£	£	
<b>Revenue</b>						
Cohesion	<i>Community Related (new)</i>	0	26,000	49,000	75,000	1
			0	0	0	
NMP - Neighbourhood Management Pathfinder	<i>Neighbourhood Management Related</i>	343,000	264,000	0	0	2
NE - Neighbourhood Element		581,000	413,000	258,000	0	3
CSGE - Cleaner Safer Greener		150,000	0	0	0	4
<b>Total Revenue Funding</b>		<b>1,074,000</b>	<b>703,000</b>	<b>307,000</b>	<b>75,000</b>	
<b>Capital</b>						
CSGE - Cleaner Safer Greener	<i>Neighbourhood Management Related</i>	980,000	0	0	0	5
<b>Total Capital Funding</b>		<b>980,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL FUNDING</b>		<b>2,054,000</b>	<b>703,000</b>	<b>307,000</b>	<b>75,000</b>	

## Notes:

1. Cohesion money is a **new** community funding allocation not yet allocated to any specific expenditure heading within the 2008/09 Draft GF Revenue Budget.
2. NMP 08/09 allocation now paid directly to Lancaster within ABG.
3. No Change. **The 2008/09 and 2009/10 GF Revenue Budget currently includes expenditure wholly offset by grant income as per figures quoted above.**
4. CSGE 07/08 LAA allocation was a one-off and is being used for structural and landscaping improvement in the West End and to support Neighbourhood Mgt.
5. ABG only covers revenue. There are no capital grant allocations from 2008/09 onwards.

**CABINET 18 March 2008****Agenda Item 6 – Sport and Physical Activity Strategy (SPAS)****SUPPLEMENTARY INFORMATION**

This note refers specifically to Strand 3 of the SPAS i.e. Diversionary Activities (Young people at risk) – Appendix 1 P13.

The financial breakdown shows an income of £15,000 – “Partnership Cash – Community Safety (subject to confirmation) “.

The Community Safety Partnership is currently facing a shortfall in its Spending Plan for the year 2008/09. This shortfall is as a result of changed funding arrangements for community safety activity through the Lancashire Local Area Agreement.

Set out below is the most recent income / expenditure profile

<b><u>2008-2009</u></b>		<b><i>Minimum Proposed Expenditure</i></b>	
<b><i>Income</i></b>			
Area Based Grant (ABG)	88843.83	PCSOs	122000
Domestic Violence		Admin	20000
Police Authority	3000.00	Analyst	15000
Lancs County Council	0.00	MAPS	
Lancs CC – Youth and Community Services	0.00	Arrest Referral Scheme	8000
Police Constabulary	3000.00	DV Co-ordinator	20000
Lancaster City Council	11800.00	Sports and Arts	
Lancaster City Council (Domestic Violence)	10000.00	Lanpac	500
PCT (Domestic Violence -one year only)	18000.00	Domestic Violence	18000
Police ( Domestic Violence)	10000.00	Young Firefighters	2500
Fire & Rescue Service (F&R)	0.00	MADE	3000
Second Homes (F&R)	15400.00	No Alcohol Zones	
Second Homes (Police)	33000.00	Assistant CSO	
<b>Totals</b>	<b>193043.83</b>		<b>209000</b>

**Shortfall** **-15956.17**

This Spending Plan is considered, at this moment, to be the minimum scale of activity by the Community Safety Partnership and it shows a shortfall of £16,000 and as a result **does not allocate any funding to sports diversionary projects identified within the SPA Strategy.**

The Community Safety Partnership is currently researching a number of options to address this funding gap.

Members are reminded that when setting the Council's budget for 2008 /09, a sum of £20,000 was allocated to maintain the capacity of the Community Safety Partnership. Funding was for one year only and continuation of this funding was dependant upon a review of the Councils overall contribution to community safety activity within the district. It is intended to bring a further report back to Cabinet making recommendations for the use of this budget once the Community Safety Partnership has concluded its research into options for reducing the identified shortfall in funding for 2008/9.

Members should take the above information into account when considering the funding of the SPAS.